



## Primley Wood Primary School, North Leeds

### Job Description

#### Primary Teacher with cover responsibilities

**Job Title** Primary Teacher with cover responsibilities

**Location:** Primley Wood Primary School

**Responsible to:** Headteacher

Primley Wood Primary School is a values-led school, nurturing pupils of all faiths and none. The school ethos is to create a selfless mind-set, to go beyond ourselves to serve others, create supportive communities and to realise our true potential.

**Responsible for:** Working with colleagues and, where appropriate, managing other staff to achieve effective practice in the classroom.

**Purpose of the post:**

- To facilitate and encourage learning which enables pupils to achieve high standards, grow as individuals and nurture values.
- To share and support the corporate responsibility for the well-being, education and discipline of all pupils.
- To contribute to the provision of holistic education and the positive experiences which can help pupils to achieve their purpose in life, fulfil their potential and become good citizens.
- To contribute to the Religious, Spiritual, Moral, Social, Linguistic and Cultural development of children.
- To contribute to the wider activities of the School and your specific Department. Undertake reasonable work that is not specified in this job description.

**Professional Values and Practice:**

All staff are a part of the Primley Wood team and are required to support the ethos, mission and values and of the Trust. You will also be expected to work closely with colleagues to support strategic development and share good practice, working collaboratively.

As well as delivering the outcomes for teaching and learning, and raising their educational achievement, you will have high expectations of all pupils, promoting their religious, linguistic, social, cultural and emotional needs. You will also work collaboratively with colleagues, parents/carers, families and pupils to achieve the best possible pupil outcomes.

Work with others and pupils with respect and consideration and demonstrate and promote positive values and attitudes.

Work within the statutory frameworks and Primley Wood policies, participate in continuous professional development, take increasing responsibility for their own personal professional development and engage actively in the performance management process.

**Areas of Responsibility and Key Tasks:**

Carrying out the duties of a class teacher as outlined in the teaching standards in a cover capacity across



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the school.

#### Personal Specification

The Person Specification is related to the requirements of the post as determined by the Job Description. Short listing is carried out on the basis of how well you meet the requirements of the Person Specification. You should refer to these requirements when completing your application.

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| <b>Job related knowledge, attributes and skills</b> | <p>Candidates should:</p> <ul style="list-style-type: none"><li>• Demonstrate an understanding of and sympathy with the ethos of the school;</li><li>• Have DfE Qualified Teacher Status;</li><li>• Possess recognised, relevant qualifications relating to the post for which they are applying or are appointed to;</li><li>• Have knowledge and experience of the National Curriculum and of good primary practice;</li><li>• Have knowledge and experience of the statutory SEND Code of Practice 2015</li><li>• Demonstrate the ability to meet the educational, spiritual, moral, emotional social and cultural development of every child in the group or class allocated to the professional at any time in the academic year</li></ul>   |
| <b>Experience and Abilities</b>                     | <p>Candidates/Employees should:</p> <ul style="list-style-type: none"><li>• Demonstrate commitment to the involvement of parents in their children's learning;</li><li>• Demonstrate a sound understanding of assessment;</li><li>• Demonstrate an understanding of children's development and the ability to recognise and respond to the individuality of children in their care;</li><li>• Demonstrate knowledge and experience of curriculum planning, with particular regard to the phase being applied for/in which the employee is deployed at any time</li><li>• Demonstrate a willingness to work across the primary age range;</li><li>• Demonstrate an awareness of national trends and developments;</li><li>• Demonstrate an understanding of modern teaching techniques</li><li>• Demonstrate evidence of high expectations of pupils and staff;</li><li>• Demonstrate an understanding of working in an urban, culturally diverse school;</li><li>• Demonstrate clear and balanced views about pupil welfare and discipline;</li><li>• Demonstrate a commitment to the integration of children with special educational needs and disabilities in the mainstream school environment; and</li><li>• Demonstrate evidence of commitment to personal and professional development</li></ul> |



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|                           | <ul style="list-style-type: none"> <li>• Demonstrate an awareness of the process of inspection, monitoring and observation and how these processes contribute to the overall evaluation of a school;</li> <li>• Demonstrate an understanding of the role of Governors</li> </ul>   |
| <b>Personal Qualities</b> | <p>Candidates should:</p> <ul style="list-style-type: none"> <li>• Through their actions demonstrate a support for the aims and ethos of the school;</li> <li>• Demonstrate a commitment to work closely with families to meet the needs of all children;</li> <li>• Demonstrate the ability and commitment to work closely with, and support the Head teacher both during and beyond the school day;</li> <li>• Demonstrate a strong commitment to supporting the importance of the school as part of the community;</li> <li>• Possess well developed interpersonal skills and the ability to develop and maintain good relationships with pupils, staff and parents;</li> <li>• Demonstrate personal and professional integrity;</li> <li>• Possess the ability to work under pressure whilst maintaining a cheerful disposition;</li> <li>• Demonstrate evidence of excellent organisational skills;</li> <li>• Demonstrate evidence of a flexible attitude towards responsibilities in school;</li> <li>• Demonstrate evidence of contribution to all areas of school life;</li> <li>• Demonstrate evidence of setting a good example to children in personal presentation and conduct;</li> <li>• Possess a sense of balance with a life outside school;</li> <li>• Possess a sense of humour</li> </ul> |